



CONFIDENTIAL ADMISSION FORM

The information shared in this admission form will be saved on the School Information Management System and other authorised approved school systems. We will also use this information to set up parent accounts eg) ParentMail and Tapestry. Please complete **all** sections of this form.

Child's Surname			
Child's Forename(s)			
Date of Birth		Gender	
Child's Address			
Postcode		Is this address permanent or temporary?	
Country of Birth		First Language	

	MOTHER'S DETAILS	FATHER'S DETAILS
Name		
Address <i>(If different from Child's Address)</i>		
Postcode		
Telephone		
Date of Birth*		
National Insurance Number*		
Email Address		
Parental Responsibility?		

**By providing your Date of Birth and National Insurance Number, you agree that the school can use these details to check your child's eligibility for Pupil Premium and apply on your behalf.*

Names of Sibling(s)	Relationship Brother / Sister	Date of Birth	Age

Details of any other person(s) having parental responsibility		
Name		
Relationship to the child		
Telephone		

Is the child living with you by virtue of:	YES or NO	Local Authority Responsible
Child Arrangement Order		
Care Order		
Emergency Protection Order		
Being a legally appointed Guardian?		
Private fostering		
Any other arrangement not listed above		

If 'Yes' to any of the categories described above, please provide a legal document to confirm this.

ADDITIONAL EMERGENCY CONTACTS (Over 18's only)

	EMERGENCY CONTACT 1	EMERGENCY CONTACT 2
Name		
Relationship to child		
Telephone		

OTHER HELPFUL INFORMATION FOR THE SCHOOL	
Name of Playschool, Pre-School or Childminder	
Previous school and date of last attendance	
Name, address and phone number of Family Doctor	
NHS Number	
Known allergies? (eg to plasters, aspirin etc)	
Any other medical information which the school should be aware of? (eg asthma, poor hearing, poor eyesight etc)	

ETHNIC ORIGIN OF CHILD					
Please indicate with X or complete the any other ethnic background.					
White		Asian/Asian British		Mixed/dual Ethnicity	
British		Bangladeshi		White/black Caribbean	
Irish		Indian		White/black African	
Traveller (English, Scottish, Irish Welsh)		Pakistani		White/Asian	
Gypsy		Nepali		Any other mixed background	
Roma		Asian – other		Chinese	
White – other		Black/Black British		Chinese	
White European		Caribbean		Any other ethnic background	
Prefer not to say		African			
		Black (other)			

PARENTAL PERMISSION	
We ask for parental permission for a range of school activities which occur frequently. Please indicate with a Yes or No response if you give permission for your child to take part in the following.	
<ul style="list-style-type: none"> To have access to the internet at school. Such access is filtered externally by our provider and children are closely monitored whilst 'on-line'. 	
<ul style="list-style-type: none"> To be photographed by outside agencies (e.g. by the Daily Echo to publicise special events and achievements, such as starting school/achievement of national awards – Charter Mark, Healthy Schools etc.). 	
<ul style="list-style-type: none"> To be photographed for internal use (e.g. to record and celebrate examples of good work/for use in the school prospectus and/or newsletter. 	
<ul style="list-style-type: none"> Unnamed photographs of my child to be used on the school website. 	
<ul style="list-style-type: none"> To walk accompanied by an adult, to local places of interest in Ferndown such as St Mary's Church, Ferndown Library, Ferndown Leisure Centre etc. 	
<ul style="list-style-type: none"> To watch U/PG rated films as deemed appropriate by the school. 	
<ul style="list-style-type: none"> To make/taste food items, e.g. sandwiches, pancakes, fruit/veg, bread. Please keep school informed of any food allergies or intolerances. 	
<ul style="list-style-type: none"> To handle small animals such as chicks, rabbits and household pets, under supervision. Such an activity will always be followed by thorough washing of the hands. 	
<ul style="list-style-type: none"> SWIMMING - I understand that swimming is part of the National Curriculum and my child will be expected to attend swimming lessons. The school will lend my child a school swimming kit if one is not provided on a swimming lesson day. 	

Parents and those with parental responsibility should be aware of the following school expectations:

ACCEPTABLE USE AGREEMENT - INTERNET, IT, SOCIAL MEDIA, CODE OF CONDUCT, SAFEGUARDING, GDPR

- To support learning, school will give access to:
 - the Internet at school
 - the school's chosen email system
 - the school's online managed learning environment
 - IT facilities and equipment at the school
- The school cannot be held responsible for the nature and content of materials accessed through the Internet and mobile technologies. School takes every reasonable precaution to keep pupils safe and to prevent pupils from accessing inappropriate materials.
- The school has clear expectations on the use of digital images and video taken at school events. Distribution of photographs and video which include other children is not permitted
- The school has a clear policy on the use of social networking and media sites. Social media should not be used to discuss any school concerns. Parents must raise any concerns with staff in the appropriate manner.
- The school takes any incident of inappropriate conduct seriously and will take all reasonable steps, including relevant legal measures, to protect the integrity and reputation of the school and the school workforce.
- All employees and visitors to the school have the right to be treated with consideration, dignity and respect. Governors will not tolerate any instances of work-related violence, including verbal abuse, to staff.
- Parents will support the school by promoting safe and responsible use of the Internet, online services and digital technology at home.
- The school has a legal responsibility to safeguard children. In accordance with local safeguarding procedures, this might result in the school seeking advice from other safeguarding professionals, before speaking with parents.
- The school expects children to attend school regularly. Parents who do not prioritise regular school attendance, risk prosecution. Term time leave for the purposes of holiday are rarely authorised and parents can be issued with fixed penalty notices.
- Parents or those responsible for the child are asked to inform the school if any of the details provided above change at any time in the future. The details provided in this form will be available to the school office staff for appropriate record purposes and to the Headteacher and the teaching staff who are involved with you.
- Parents should refer to the Privacy Notice on our website which explains how and why we store personal information about pupils and parents/carers. It provides a guide to parents/carers about our legal obligations and their own rights. Like any organisation which handles personal data, our school is defined as a 'Data Controller' and, as such, we are registered with the ICO (Information Commissioner's Office) and we comply with the Data Protection Act and General Data Protection Regulation.

Child' Name:

We look forward to welcoming your child to our school.

To help us with their learning journey, please give some details below of what you think your child will enjoy most at school and what their particular interests or hobbies are.

Please also give us some idea what your aspirations and expectations are for your child whilst they are at Ferndown First School.

Thank you for completing this information.